



Zone 23 By-Laws

2012

General By-Laws for all Zone Events

1. **Zone event eligibility** - In order to compete at a Zone event a rider must have attended at least 3 instructional rally days in the previous 12 months.
 - a. Un-mounted attendance will be considered but only if the member has been present for the majority of the day and assisted in some capacity or taken part in instruction.
 - b. Riders must have attended at least one rally day on the horse they intend to ride at the event and be appropriately graded and assessed as a suitable combination.
 - c. The horse must be owned or leased by the rider or owned by a member of their pony club.
2. Attendance at the Zone event is a pre-requisite in Zone 23 for State entry, unless exemption is granted by the ZCI prior to the zone event and approved by the zone committee.
- 2b. The ranking be determined by the ZCI with the input from the SI of the club and if the matter cannot be resolved, the rider has the right of appeal to the zone executive¹.
3. In the event of a Zone qualifying event being cancelled or not run prior to the entry date for the state event, the ZCI in consultation with the zone executive will determine the state entries eligibility and ballot order. Their decision will be final and no appeal will be possible.
4. Zone entry Fees for events and zone levies will be decided by the Zone committee by their first meeting in the new year, otherwise the fees will be deemed to be the same as the previous year.
5. Only Competitors from Zone 23 are eligible for zone champion and reserve champion points and ribbons.
- 5a. Notwithstanding By-Law #5, additional Champion and Reserve Champion ribbons may be awarded by the zone to out of zone competitors.
6. All Zone entry should be acknowledged in some form prior to the event².
7. Zone 23 members have priority over out of zone riders at zone events.
8. Riders wishing to substitute a horse for state championships due to illness or injury must show adequate performance on the horse at championship level.
9. A new horse must be a genuine new mount for the rider or replacing an injured or ill horse temporarily. A vet certificate will be required as proof of illness or injury.
10. The club hosting a zone event must arrange to have a designated qualified First Aid person at every Zone event, not otherwise involved in the event and clearly identified

¹ Passed 17th May 2011

² Passed 17th May 2011

at the start of the event.

11. All applications for state events must be vetted and approved by the club senior instructor and forwarded to the Zone Chief Instructor for consideration.
 - a. Any request for exemption of these rules must be made in writing to the ZCI.
12. In Zone 23, Jump grading up to C grade may be done by the clubs senior instructor, but A and B grade are graded by the ZCI or Deputy ZCI. All changes of grade must be advised to the ZCI.
13. Zone Riders may ride HC at zone events, provided they are assessed as safe by their senior instructor. They must advise on their entry forms that they are riding HC.
14. Club closed events may be run under modified rules providing safety is not reduced. The ZCI should be consulted if unsure.
15. The rules for use of volunteer instructors are in the blue book, the ZCI must be consulted PRIOR to asking the volunteer instructors.
16. Minutes of the Zone meetings – Copies of the confirmed minutes are available from your zone delegate.
17. All communication from the zone committee will be addressed to the zone delegates. It is their responsibility to communicate it to their members within their club.
18. The chairman of the zone committee may allow visitors by prior arrangement.
19. Attendance to the zone committee meetings is limited to zone delegates, except as above.
20. When a protest is raised at a zone event, the result of that protest will be published along with the results of the zone event on the website.
21. The protest procedure to be followed at zone events is as per the blue book.
22. The zone, not the host club, pays for the additional cost of an ambulance when it is required at zone events. Ie ODE and Jamboree
23. All requests for refunds of state entry fees must be in writing, addressed to the zone secretary. They should be accompanied by supporting information such as vet or doctors certificates.
24. Hoof Black is permitted at all zone events.
25. All Zone event flyers must include the zone 23 logo.
26. It is the responsibility of the organizing club to make the decision with respect to if an event is to be cancelled due to wet weather.

27. Specific rules may apply to Zone Jamboree, and these will be published with the jamboree entry forms.
28. All policies and procedures will be published on the zone website after they have been approved by the zone committee. Each policy will have the date it was approved.
29. At the 2011 AGM the following was included into the zone 23 constitution and rules; That the definition of "writing" and "post" to include sending information via electronic means such as email.